

Registration

Please send or fax the registration card to:

Zürich International Business School
Paradeplatz 4
CH-8001 Zürich
Switzerland

Fax: +41 (0)44 700 0266

... or book comfortably online at:

E-Mail: registration@zibs.ch
Internet: www.zibs.ch/en

I would like to register for the following:

Seminar

Seminar No. _____

Seminar Date _____

Our general terms and conditions are available at
www.zibs.ch/en/agb.htm, are integral to registration.

Company Information and Billing Address

Company _____

Address _____

Postal Code, City _____

Country _____

Participant Information

☐ Mr

☐ Mrs

Title _____

Name _____

Surname _____

Position _____

Telephone _____

E-Mail _____

City, Date _____

Signature _____

ZIBS DM 02/2012

Administrative Notes

Registration

We accept every form of written registration. All registrations will be confirmed by us in writing.

We reserve the right to reschedule or cancel seminars and/or adjust seminar locations up to 14 days before the seminar begins.

Seminar Fees

The seminar fee (excl. VAT) entitles to take part in the booked seminar; it also includes supporting seminar materials. Accommodations, hotel services, and/or any day rate by the conference centre/hotel are not included in the fee.

After successful registration, the seminar must be paid at the latest 6 weeks before the seminar begins.

If only part of the seminar is attended, any missed seminar days cannot be made up at a later date. We reserve the right to make small adjustments to topics.

Participation Cancellation Fees and Deadlines

If the participant cancels...

- up to 14 days before seminar start:
100,00 % of the seminar fee is due
- up to 100 days before seminar start:
66,67 % of the seminar fee is due
- over 100 days before seminar start:
33,33 % of the seminar fee is due

At the expense of the participant and upon availability, we try our best to allow rescheduling and/or an alternate participant.

Cancellation and Rebooking

Before booking your travel (flight, train, etc.) to the seminar location let us give you written confirmation that the seminar will be held.

We cannot be held responsible for any cancellation or rebooking fees.

General Terms and Conditions

Our general terms and conditions can be found at the following address:
www.zibs.ch/en/agb.htm